

Updated ToolBank Fees 3/1/22

Membership fees are charged annually and applied to the first tool order placed in the calendar year. Payment of the tool handling fees are due at the time of the tool pick up. The ToolBank accepts checks, money orders, and debit and credit cards. Cash is not accepted – no exceptions. If you do not have payment at pickup, you will need to reschedule your pickup for a time when payment is available.

Updated Membership Fees

NEW FEES IN EFFECT STARTING April 1, 2022

| Organizational Budget | Membership Fee (Priced annually & charged with the first tool order placed in the calendar year) |
|--------------------------|---|
| \$0-\$100,000 | \$25 |
| \$100,000-\$250,000 | \$50 |
| \$250,000-\$500,000 | \$75 |
| \$500,000-\$750,000 | \$100 |
| \$750,000 – above | \$150 |
| *All Government Agencies | \$150 |
| *Public School System | \$25 |

Updated ToolBank Fees

1. **Rush Tool Orders** - Tool order must be placed **AT MINIMUM 48** hours prior to the intended pickup date. Tool orders are on a first come first serve basis, meaning the sooner you place the tool order, the more likely you are to receive your order in its entirety. If we can accommodate an order and it is placed in the following time frames, the fees are as follows:

Less than 2 business days: \$25.00

Less than 1 business day: \$50.00

2. **Cleaning fees** – Member agencies will be charged a **\$25 cleaning fee, per 1 hour of labor** it takes ToolBank Staff to bring inventory back to a clean status. If tools are returned extremely dirty or returned with dried paint, caulk, mud, or other substances, it will result in a cleaning fee. If any items are damaged beyond cleaning or repair, Member agencies will be responsible for the full retail replacement cost of the tool.
 - Table linens: The ToolBank charges an additional **\$5.00** cleaning fee per borrowed tablecloth. Members can avoid this charge by washing, drying, and folding their linens prior to return.

ToolBank Fees

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|---------------------------|--|
| Membership Fees | Membership fees are determined by member agency's annual budget. See Membership fee chart above. |
| Cleaning Fees | Cleaning fees are added when tools are deemed unclean upon return. This fee is \$25.00 per hours of labor staff is required to clean the returned order. |
| Laundering Fees | There will be a \$5.00 fee per tablecloth that is returned unwashed. |
| Tool Handling Fees | Member Agencies pay a Tool Handling Fee equal to 3% of the retail value of each tool borrowed per week. Tools may be borrowed from one to eight weeks. |
| Late Fees | An overdue order accrues a weekly late fee of 6% of the retail value for each overdue tool until the tools are returned, replaced, or its replacement cost is paid in full. |
| Replacement Fees | Member Agencies are assessed a replacement fee in the event that a tool is declared lost, parts are missing, or the tool is broken or no longer usable due to misuse or abuse. We do not charge replacement fees for tools broken during their intended use, so long as the broken tool is returned. |